



High-Profile Information Technology Project Status Report

Department: Department of Health Services (DHS)	
Project Name: Facilities Electronic Health Record (EHR) System Implementation	
Business Sponsor: Rose Kleman, Deputy Administrator, Division of Care and Treatment Services	
Date of Report: 11/30/2016	Reporting for Quarter: FY17 Q1
Project Start Date: July 2014	Planned Implementation Date: First facility (Phase 1) Q3, 2018
Estimated Project Cost: \$30M over 10 years	Amount Provided Through Master Lease: TBD

Project Description

DHS' seven facilities currently do not have a comprehensive enterprise EHR system which creates significant inefficiencies, potential data security concerns, lost opportunities to enhance the quality of patient care, and could result in potential accreditation and compliance issues for the facilities that are licensed and/or receive federal funding. Deliverables include an enterprise EHR system, a central data repository for critical patient care data, standard processes and an organizational support structure.

Project Funding –

Annual appropriations of approximately \$1.5M GPR and \$1.5M PR

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document. Insert an X in the column that best describes the status of the category. Add comments for that category as needed. Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.	STATUS COLOR INDICATORS	
	Green	On target as planned
	Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
	Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories		Green	Yellow	Red
Schedule Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project is in the procurement phase and is currently on schedule.				
Budget Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project budget is being actively managed; project is on budget.				

Summarize Any Completed Major Tasks or Project Phases:

- Office of EHR Systems Management Director hired – Leon Lipp, formerly from Wisconsin Resource Center (WRC).
- Vendor EHR Proposals received and evaluation and selection process initiated.
- Master Lease Request submitted to DOA Budget Office for initial review; to be refined with actuals once the EHR Vendor is selected.
- Fiber Optic Backbone planning and design phase at CWC and MMHI completed. Construction phase scheduled to begin Q1, 2017.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

N/A.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

- Infrastructure project work is currently in progress or in planning at all Facilities to upgrade network devices, install new structured network cabling and wireless access points, and install higher capacity fiber optic from the Facilities to the external network.
- Budget and timelines may change once the system vendor proposals are evaluated and a vendor selected.

Project Status Category Guidelines**Schedule Status**

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.